



MEETING MINUTES

**SONOMA CLEAN POWER AUTHORITY
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 19, 2013
575 Administration Drive, Room 102 A,
Santa Rosa, California**

The Board of Directors of the Sonoma Clean Power Authority met this date in adjourned session with the following members present: Susan Gorin, Mark Landman, Steve Barbose, Michael Kyes, Sam Salmon (Alternate), Jake Ours, Gary Wysocky (Alternate), and Shirlee Zane.

Staff Present: Geof Syphers, Interim CEO Sonoma Clean Power and Steve Shupe, Authority Counsel

I. CALL TO ORDER

8:48 A.M. Chairwoman Gorin called the meeting to order.

II. REGULAR CALENDAR

1. Chief Executive Officer's Report (information only)

8:48 A.M.

Geof Syphers, Interim Chief Executive Officer reported on the following items:

- **Marketing and Outreach:**

The next public information meeting will be held on December 7, 2013 at The Sea Ranch. The next round of public outreach meetings will focus on the business community. The full calendar of upcoming meetings is available online at www.sonomacleanpower.org under the 'News and Events' tab.

- **Committee Formation:**

Applications are still being accepted for the Business Operations

and Ratepayer Advisory Committees through noon on Friday, September 27, 2013. Committee members will be appointed by the Board of Directors on October 3, 2013.

- Operations:

Sonoma Clean Power is on schedule with all regulatory work. The negotiating team, lead by John Dalessi of Dalessi Management Consulting and Kirby Dusel of Paradigm Energy, is making progress on terms of power supply agreements.

The Ad Hoc Committee on Contracts will meet again on Monday, September 23, 2013 to work on a unified set of contract and bid documents which are close to being finalized.

- Office Lease:

An office lease has been executed for Suite 605 at 50 Old Courthouse Square in the amount of \$170,456 for a 40 month term which includes tenant improvement costs for the space.

- Financial:

The operating account at First Community Bank has been established. Maher Accountancy has established internal controls on payments and the County of Sonoma's Auditor-Controller-Treasurer- Tax Collector is now contracted to provide oversight functions.

- Staff:

Applications have been coming in for the Executive Assistant and Public Affairs & Marketing Manager positions. Interviews are being scheduled for October.

2. Adopt Benefits Package for SCPA Employees

9:15 A.M.

Present: Linda Daube, Employment Attorney

9:40 A.M. Recessed

9:54 A.M. Reconvened

Speaker:

David Keller

Board Action: Board supports the staff recommendation for a 401a/457b plan. Direction was given to staff to review the possibility of setting this up in a way that matches employee contributions up to 4%.

Board Action: Board supports the staff recommendation for Option 2 health coverage as outlined in the staff report. Direction given to staff to review a stipend for employees who do not use the company's health plan; give consideration to partial coverage for employee family members; and research additional health plan options being used by local agencies and cities.

Board Action: Board supports the staff recommendation of paying 100% of dental and vision coverage.

3. Provide Direction to Staff on Method for Appointing Business Operations Committee and Ratepayer Advisory Committee Members

10:15 A.M.

Speakers:

Alan Strachan

Ann Hancock

Board Action: The Board created an Ad Hoc Committee consisting of Directors Kyes and Swinth, Vice-Chair Landman and Chair Gorin to review committee applications and provide recommendations to the full Board on October 3, 2013.

Motion: Michael Kyes

Second: Shirlee Zane

UNANIMOUS

Board Action: Direction given to staff to advertise more broadly for the Business Operations and Ratepayer Advisory Committees specifically placing an Ad in the local newspapers and the Chambers of Commerce.

4. Approve the September 5, 2013 meeting minutes of the Sonoma Clean Power Authority Board of Directors

11:21 A.M.

Board Action: Approved as Recommended

AYES: Susan Gorin, Mark Landman, Michael Kyes, Steve Barbose, Jake Ours, Shirlee Zane

ABSTAINED: Gary Wysocky and Sam Salmon

III. BOARD MEMBER ANNOUNCEMENTS

11:21 A.M.

None

IV. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

None.

V. ADJOURN

11:22 A.M. The Board adjourned the meeting to October 3, 2013 at 8:45 A.M. in the County of Sonoma Board Chambers, 575 Administration Drive, Room 102A, Santa Rosa, California.