



MEETING MINUTES

**SONOMA CLEAN POWER AUTHORITY
BOARD OF DIRECTORS
THURSDAY, OCTOBER 3, 2013
575 Administration Drive, Room 102 A,
Santa Rosa, California**

The Board of Directors of the Sonoma Clean Power Authority met this date in adjourned session with the following members present: Susan Gorin, Mark Landman, Steve Barbose, Michael Kyes, Bruce Okrepkie, Jake Ours, Robin Swinth, and Shirlee Zane.

Staff Present: Geof Syphers, Interim CEO Sonoma Clean Power and Steve Shupe, Authority Counsel

I. CALL TO ORDER

8:48 A.M. Chairwoman Gorin called the meeting to order.

II. REGULAR CALENDAR

1. Chief Executive Officer's Report (information only)

8:49 A.M.

Geof Syphers, Interim Chief Executive Officer reported on the following items:

- **Operations:**

Sonoma Clean Power continues to be on schedule with all regulatory work. Questions from the California Public Utilities Commission (CPUC) about the application have been answered and are now moving on to the next stage.

The November 7, 2013 Sonoma Clean Power Board of Directors meeting will be looking at finalizing the contract terms and conditions so final pricing can be set and the power contract can be executed. This meeting will also look at establishing a maximum average retail price for power and finalize a data management

services agreement.

- Committee Formation and Calendar:

Once the Business Operations and Ratepayer Advisory Committee members are appointed, meetings will begin mid-October for both committees.

Staff presented an updated working calendar showing the process leading up to the May 1, 2014 launch date for startup service for Phase 1 customers.

- Financial:

Staff is negotiating the final terms of the \$7.5 million line of credit from First Community Bank.

October expenses will include a bond in the amount of \$100,000 to cover switching customers automatically back to PG&E in the event SCP is unable to provide service; salary and consultant expenses; furniture and monthly office rent.

- Staffing:

Interviews are currently being conducted for the Executive Assistant and Public Affairs & Marketing Manager positions.

- Top Ten Solar Lists:

The California's Solar Cities 2012: Leaders in the Race Toward a Clean Energy Future, by the Environment California's Research and Policy Center lists Sebastopol, Occidental, Healdsburg and Santa Rosa under the top ten leading solar cities in terms of installation per 100 residents in the State of California and in terms of capacity (watts) per resident.

2. Receive ad hoc committee recommendations and appoint members of Business Operations Committee and Ratepayer Advisory Committee

9:11 A.M.

Speakers:

Dick Dowd

Susan Briski

June Brashares

Mike Gogna

Board Action: Appointed the following members and term of office to the Business Operations Committee:

1. Susan Briski, Chair – 4 years
2. Harry Davitian – 4 years
3. Mike Gogna – 4 years
4. Bill Mattinson – 2 years
5. Paul Brophy – 2 years

Motion: Robin Swinth
Second: Jake Ours
UNANIMOUS

Board Action: Appointed the following members and term of office to the Ratepayer Advisory Committee:

1. Dick Dowd, Chair (non-residential) – 4 years
2. Tim Holmes (non-residential) – 4 years
3. John Parry (non-residential) – 2 years
4. Susan Amato (residential – renter) – 2 years
5. Bob Williamson (residential) – 4 years
6. Margaret Spaulding (residential) – 4 years
7. June Brashares (residential) – 2 years

Motion: Robin Swinth
Second: Jake Ours
UNANIMOUS

9:56 A.M. Director Zane left the meeting
10:03 A.M. Director Zane joined the meeting

3. Approve benefits package for SCPA employees and authorize CEO to negotiate agreements with benefits providers to implement the benefits package

9:58 A.M.

Present: Linda Daube, Employment Attorney

Board Action: Approve the following benefits plan for Sonoma Clean Power Authority employees and authorize the CEO to negotiate an agreement with benefits providers to implement the plan and bring back to the Board of Directors for final execution:

Retirement: Implement a 457 plan with an employer match up to 4% of salary.

Health Vision, and Dental: Provide a maximum monthly contribution for employee medical, dental and vision of \$1,250 per SCPA employee per month; provide a monthly stipend to employees hired by SCPA prior to January 1, 2014 for that new employee's COBRA benefits in an amount not to exceed \$1,250 per month or the actual cost of the benefits, whichever is less; and if feasible, allow a stipend of up to \$625 per month to SCP employees who completely opt out of the SCPA health benefit programs.

Motion: Barbose

Second: Ours

UNANIMOUS

4. Approve the September 19, 2013 meeting minutes of the Sonoma Clean Power Authority Board of Directors

10:12 A.M.

Board Action: Approved as Recommended

AYES: Susan Gorin, Mark Landman, Michael Kyes, Steve Barbose, Jake Ours, Robin Swinth, and Shirlee Zane

ABSTAINED: Bruce Okrepkie

III. BOARD MEMBER ANNOUNCEMENTS

10:13 A.M.

None

IV. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

10:14 A.M.

None

V. ADJOURN

10:15 A.M. The Board adjourned the meeting to October 17, 2013 at 8:45 A.M. in the County of Sonoma Board Chambers, 575 Administration Drive, Room 102A, Santa Rosa, California.