



MEETING MINUTES

SONOMA CLEAN POWER AUTHORITY BOARD OF DIRECTORS

THURSDAY, OCTOBER 17, 2013
575 Administration Drive, Room 102 A,
Santa Rosa, California

The Board of Directors of the Sonoma Clean Power Authority met this date in adjourned session with the following members present: Susan Gorin, Mark Landman, Steve Barbose, Michael Kyes, Bruce Okrepkie, Jake Ours, Robin Swinth (Absent), and Shirlee Zane.

Staff Present: Geof Syphers, Interim CEO Sonoma Clean Power and Steve Shupe, Authority Counsel

I. CALL TO ORDER

8:46 A.M. Chairwoman Gorin called the meeting to order.

8:47 A.M. Director Zane joined the meeting.

8:50 A.M. Director Barbose joined the meeting.

II. JOINT MEETING CALENDAR

1. Welcome and Oath of Office for Business Operations Committee and Ratepayer Advisory Committee members

8:48 A.M.

The following Business Operations Committee members were recognized and sworn in:

1. Susan Briski, Chair – 4 years
2. Harry Davitian – 4 years
3. Mike Gogna – 4 years
4. Bill Mattinson – 2 years
5. Paul Brophy – 2 years

The following Ratepayer Advisory Committee members were recognized and sworn in:

1. Dick Dowd, Chair (non-residential) – 4 years
 2. Tim Holmes (non-residential) – 4 years
 3. John Parry (non-residential) – 2 years
 4. Susan Amato (residential – renter) – 2 years
 5. Bob Williamson (residential) – 4 years
 6. Margaret Spaulding (residential) – 4 years
 7. June Brashares (residential) – 2 years
2. Orientation for Business Advisory Committee and Ratepayer Advisory Committee (information only)

8:54 A.M.

Geof Syphers, Interim Chief Executive Officer provided an overview and history of Sonoma Clean Power Authority including AB 117 and community choice aggregation and a snapshot of the upcoming schedule leading to the May 2014 launch date.

John Dalessi, Principal, Dalessi Management Consulting provided an overview of energy supply contracting, the contract process leading up to the May 2014 launch date, and the ratesetting process and rate stability.

Kirby Dusel, Principal Consultant, Paradigm Energy Consulting provided an overview and the process for data management services for Sonoma Clean Power Authority.

9:25 A.M. Director Zane left the meeting.

9:31 A.M. Director Zane joined the meeting.

Chairwoman Gorin opened the floor up for questions from the Board, Business Operations, and Ratepayer Advisory committee members.

Speakers:
David Keller
Alan Strachan

11:03 A.M. Board of Directors Recessed

11:16 A.M. Board of Directors Reconvened

3. Chief Executive Officer's Report (information only)

11:17 A.M.

11:20 A.M. Director Zane joined the meeting.

Geof Syphers, Interim Chief Executive Officer reported on the following items:

- Milestones:
 - California Public Utilities Commission approved the Sonoma Clean Power Implementation Plan October 4, 2013.
 - An offer was made to the first employee for Executive Assistant position, Stephanie Reynolds who will join the team on November 1, 2013.
 - Last round of contract negotiations are underway for customer service and data management.
 - Final terms for the \$7.5 million line of operating credit have been negotiated with First Community Bank.

- Upcoming Board Meeting Schedule:
 - November 7, 2013 Full Board meeting
 - November 21, 2013 Tentative Full Board meeting
 - December 5, 2013 Full Board meeting
 - December 19, 2013 Board meeting Cancelled
 - January 9, 2014 Revised Full Board meeting (replaces January 2, 2014)
 - January 23, 2014 (replaces January 16, 2013)

- Financial:

To date, the total amount drawn from the First Community Bank line of credit is \$20,000. Expenditures for the month of October which will include consultant expenses, furniture, supplies and the interim CEO's contract will be approximately \$80,000. In addition, the California Public Utilities Commission bond payment in the amount of \$100,000 will be made in the coming month.

11:28 A.M. The Board recessed into Closed Session.

12:06 P.M. The Board reconvened from Closed Session.

III. BOARD OF DIRECTORS CLOSED SESSION CALENDAR

4. The Board of Directors of the Sonoma Clean Power Authority will consider the following in closed session: Public Employee Performance Evaluation: Sonoma Clean Power Authority Interim Chief Executive Officer (Govt. Code Section 54957)

12:06 P.M.

Board Action: No action taken.

IV. BOARD OF DIRECTORS REGULAR CALENDAR

5. Appoint ad hoc committee to develop recommendations regarding the hiring of a permanent Chief Executive Officer

12:06 P.M.

Board Action: No action taken.

6. Approve the October 3, 2013 meeting minutes of the Sonoma Clean Power Authority Board of Directors

12:07 P.M.

Board Action: Approved as Recommended

Motion: Shirlee Zane
Second: Michael Kyes

Ayes: Susan Gorin, Mark Landman, Steve Barbose, Michael Kyes, Bruce Okrepkie, Jake Ours, and Shirlee Zane.
Absent: Robin Swinth

V. BOARD MEMBER ANNOUNCEMENTS

12:07 P.M.

None

VI. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

12:08 P.M.

None

VII. ADJOURN

12:08 P.M. The Board adjourned the meeting to November 7, 2013 at 8:45 A.M. in the County of Sonoma Board Chambers, 575 Administration Drive, Room 102A, Santa Rosa, California.