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50 Old Courthouse Square, Suite 605
Santa Rosa, CA 95404

MEETING MINUTES

SONOMA CLEAN POWER AUTHORITY BOARD OF DIRECTORS THURSDAY, NOVEMBER 21, 2013 575 Administration Drive, Room 102A, Santa Rosa, California

The Board of Directors of the Sonoma Clean Power Authority met this date in adjourned session with the following members present: Mark Landman, Steve Barbose, Michael Kyes, Bruce Okrepkie, Jake Ours, Robin Swinth, and Shirlee Zane.

Staff Present: Geof Syphers, Interim CEO Sonoma Clean Power, Steve Shupe, Authority Counsel and Stephanie Reynolds, Executive Assistant

I. CALL TO ORDER

8:47 A.M. Vice Chair Landman called the meeting to order

II. BOARD OF DIRECTORS CLOSED SESSION

1. The Board of Directors of the Sonoma Clean Power Authority will consider the following in closed session: Public Employee Performance Evaluation: Sonoma Clean Power Authority Chief Executive Officer (Govt. Code Section 54957); Labor Negotiations –Chief Executive Officer Position (Govt. Code Section 54957.6)

9:59 A.M.

Report on closed session by Counsel Steve Shupe. Board gave instructions to Chair Gorin, Vice Chair Landman and Counsel regarding negotiation of terms of an employment contract with Interim Chief Executive Officer Syphers. No formal action taken.

III. REGULAR CALENDAR

2. Chief Executive Officer's Report (information only)

10:00 A.M.



Geof Syphers, Interim Chief Executive Officer reported on the following items:

- Milestones:
 - Introduction of Kate Kelley, Public Affairs and Marketing Director
 - Introduction of Jonna Ramey, contract consultant working on customer service support, call center planning and data management with Noble, and customer needs
 - Three acceptable bids received from energy service providers, the final accepted bid will be released on 11/25/13 in the interest of public disclosure.
 - Three positions have been posted for hire: Project Assistant, Program Manager and Regulatory Director.

- Upcoming Board Meeting Schedule:
 - December 5, 2013 NO MEETING
 - December 19, 2013 Regular Board meeting
 - January 9, 2014 Revised Full Board meeting (replaces January 2, 2014)
 - January 23, 2014 NO MEETING

- Staffing:
 - Early responses to the postings for Project Assistant, Program Manager and Regulatory Director promising. Interviews will start 11/22/13 for the Regulatory Director position and the interviews for the other positions will continue into December or until the positions are filled.

- Operations:
 - Planning for enrollment under way. Contract finalized with Jonna Ramey, a consultant specializing in organization support and customer service operations.
 - Noble has begun development of the customer web portal, which customers will use to choose among Sonoma Clean Power options, or PG&E Standard Service.



- Financials
 - The next monthly financial report will be provided at the December Board meeting.
 - The planned deposit of \$100,000 to the CPUC has been paid and recorded.

3. Approve Certain Policies Relating to the Power Supply Agreement

10:13 A.M.

Present: John Dalessi, Dalessi Management Consulting

Clarification requested on Policy No. 007, Deposits

Board Action: Approve certain policies relating to the power supply agreement.

Motion: Director Swinth

Second: Director Zane.

UNANIMOUS Vote to approve

4. Receive Ad Hoc Committee recommendations and approve a power supply agreement with Calpine Energy Service, L.P. for local renewable power

10:22 A.M.

Board Action: Approve and authorize the Chair to enter into agreements for the purchase of renewable geothermal energy from Calpine Energy Service, L.P. in substantially the form presented to the Board

Present: Interim CEO Syphers, John Dalessi

Speakers:

Woody Hastings

John Rosenblum

Bob Williamson



Motion: Director Barbose
Second: Director Swinth

UNANIMOUS VOTE to approve

5. Discussion and possible recommendation on the process and schedule for creating the SCPA Resource Plan

10:51 A.M.

Present: Interim CEO Sypers, Kirby Dusel, Paradigm Energy Consulting

Outline of goals and process for development of the SCPA Resource Plan discussed. Direction was given to staff to consider process and update the Board on progress and the relationship between proposals and finances. The Board would presented with a final 2014 Resource Plan for adoption in July, of 2014.

Speakers:
Woody Hastings
Dick Dowd
Allen Strom

6. Approve the October 17, 2013 meeting minutes of the Sonoma Clean Power Authority Board of Directors

11:30 A.M.

Board Action: Approved as Recommended

Motion: Director Swinth
Second: Director Okrepkie

UNANIMOUS VOTE to approve



IV. BOARD MEMBER ANNOUNCEMENTS

11:31 A.M.

Director Okrepkie expressed congratulations to all involved in the process and a thank you to the committee members. Thanks were also expressed to Cordel Stillman of the Sonoma County Water Agency and to Supervisors McGuire and Carrillo, who were involved in the ad hoc committee that was formed to investigate the possibility of forming a CCA in Sonoma County.

V. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

11:32 A.M.

None

VI. ADJOURN

11:34 A.M. The Board adjourned the meeting to December 19, 2013 at 8:45 A.M. in the County of Sonoma Board Chambers, 575 Administration Drive, Room 102A, Santa Rosa, California

Respectfully Submitted,

Stephanie Reynolds
Executive Assistant, SCPA